

24 April 2020

IOTC CIRCULAR 2020–19

Dear Madam / Sir

IMPORTANT DATES RELATING TO THE RESCHEDULED MEETINGS OF S24, COC17 AND SCAF17

Given the unprecedented disruptions to travel and meeting calendars world-wide due to the Covid-19 pandemic, and after consultations with IOTC Members, the IOTC Chairperson postponed the 2020 meetings of the Compliance Committee (CoC17), Standing Committee on Administration and Finance (SCAF17) and Commission (S24) until the final quarter of the year ([IOTC Circular 2020-17](#)).

The current aim is to hold a full (week-long) Commission meeting on 2-6 November 2020 in Bali, Indonesia, preceded by correspondence meetings (essential agenda items only) of the Compliance Committee and Standing Committee on Administration and Finance starting 1 October.

An assessment of the feasibility of holding a physical meeting of the Commission will be made by 17 August 2020, and if, for any reason, a physical meeting cannot be held, an electronic alternative will be held during the period scheduled for this meeting.

Given the above rescheduling of meetings, the deadlines for providing information, posting and producing reports etc for the above meetings have been adjusted to the new dates and are listed below.

Further information concerning the meetings, including agendas and other documents, will be made available by the IOTC Secretariat via email, Circulars and the IOTC website ([Click here](#)).

Yours sincerely



Christopher O'Brien
Executive Secretary

Attachments:

- Calendar of important dates for rescheduled meetings

Distribution

IOTC Contracting Parties: Australia, Bangladesh, China, Comoros, Eritrea, European Union, France (Territories), India, Indonesia, Iran (Islamic Rep of), Japan, Kenya, Rep. of Korea, Madagascar, Malaysia, Maldives, Mauritius, Mozambique, Oman, Pakistan, Philippines, Seychelles, Sierra Leone, Somalia, South Africa, Sri Lanka, Sudan, United Rep. of Tanzania, Thailand, United Kingdom ("BIOT"), Yemen. **Cooperating Non-Contracting Parties:** Liberia, Senegal.
Intergovernmental Organisations, Non-Governmental Organisations. Chairperson IOTC. Copy to: FAO Headquarters, FAO Representatives to CPCs.

This message has been transmitted by email only

Important dates for rescheduled meetings (2020)

Dates	Commission S24 (2-6 November)	Who	Notes
5 July	Deadline for receiving proposals to amend the IOTC Agreement (IOTC Agreement XX.2)	CPs	120 days before the meeting
4 August	Deadline for CNCP applications (ROP AppIII)	CNCPs	
17 August	Chairperson to decide whether a physical meeting of the Commission will take place	Chairperson	IOTC Circular 2020-17
	Invitations to the 24 th Session of the Commission to be sent (ROP II.5)	Secretariat	77 days before the meeting. Usually 90 days before, but adjusted to the 17 August decision
3 September	Provisional agenda for S24 posted (ROP IV.4)	Secretariat	60 days before the meeting
	Deadline for receiving proposals to amend the IOTC Rules of Procedure (ROP XVIII.1)	CPs	60 days before the meeting
	Deadline for receiving applications from bodies seeking observer status (ROP XIV)	New observers	60 days before the meeting
18 September	Deadline for Meeting Participation Fund applications	CPs	45 days before the meeting
3 October	Provisional agenda with comments for S24 posted (ROP IV.4)	Secretariat	30 days before the meeting
	Deadline for receiving proposals for conservation and management measures (IOTC Agreement IV.4)	CPs	30 days before the meeting
	Meeting documents posted	Secretariat	30 days before the meeting
Dates	Compliance Committee CoC17 (1 October)	Who	Notes
23 July	Deadline for receiving IUU listing proposals	Secretariat	70 days before the meeting
2 August	Provisional agenda for CoC17 posted	Secretariat	60 days before the meeting
	CPCs responses to the Compliance Questionnaire posted (ROP AppV)	Secretariat	60 days before the meeting
	Draft IUU List to be transmitted to CPCs (Res 18/03 p8)	Secretariat	55 days before the meeting
17 August	Send draft Compliance Reports to CPCs	Secretariat	45 days before the meeting
1 September	Provisional agenda with comments for CoC17 posted	Secretariat	30 days before the meeting
	National compliance reports and all other CoC reports posted	Secretariat	30 days before the meeting
	Deadline to receive comments and questions provided by other CPCs on Compliance Questionnaires	CPCs	30 days before the meeting
16 September	Deadline for the flag State of a vessel included on the Draft IUU Vessel list to provide additional information (Res 18/03 p10)	Flag States	15 days before the meeting
	Deadline for requests to remove a vessel from the IUU Vessels List (Res 18/03 p23)	Flag States	15 days before the meeting
21 September	Post comments made on the draft IUU list	Secretariat	10 days before the meeting
Dates	Standing Committee on Administration & Finance SCAF17 (1 October)	Who	Notes
2 August	Provisional agenda for SCAF17 posted	Secretariat	60 days before the meeting
	Post budget estimates (IOTC Agreement IV.4)	Secretariat	60 days before the meeting
1 September	Provisional agenda with comments for SCAF17 posted	Secretariat	30 days before the meeting
	SCAF17 Reports posted	Secretariat	30 days before the meeting